

Education Chair & Committee

Chair Appointment & Term:

The Education Chair is appointed by the NCMGMA President for a three (3) year term. This term may be extended as needed and in agreement/recommendation from NCMGMA President. The Education Chair is expected to make recommendation(s) for their replacement from active NCMGMA membership and propose to NCMGMA President. On third year of term, the Chair will serve and actively assist with incoming chairperson for seamless transition.

Committee Member Appointment & Term:

The Education Committee members are recruited from NCMGMA membership base and affiliate members for a three year term.

Committee Expectations:

The Educational Committee's principal responsibility will be to meet at regular intervals, either in person, via conference calls or other means to ensure the Essential Duties listed below are fulfilled.

Essential Duties of Chair & Committee:

- 1. The Committee is expected to provide the NCMGMA membership relevant, supportive and useful information for the betterment of managing a medical practice. The committee will explore different models and modes to which to get information to NCMGMA members.
- 2. The Committee will help to plan 1. Location(s); 2. Date(s); 3. Topic(s); and 4. Engage speakers for Roadshows if deemed necessary by the board of directors. Committee members will be responsible for hosting/setting up Roadshows at selected location and each member is expected to attend at least one Roadshow per year if applicable.
- 3. Committee members may be asked to offer educational ideas/topics in various other manners and at the request of Chair, NCMGMA President or NCMGMA Board.
- 4. The Chair is expected to actively participate with the Conference Committee in its mission as well as attending planning meetings.
- 5. The Chair is expected to support Webinar planning and execution with NCMS.
- 6. The Chair and the Committee are to perform other duties/exercises/events that are necessary and/or suggested by NCMGMA Board or President as it relates to Educational Opportunities.
- 7. The Committee will help to plan 1. Location(s); 2. Date(s); 3. Topic(s); and 4. Engage speakers for events such as a Certification Master Class event. Committee members will be responsible for hosting/setting up such event at selected location. Each member is encouraged to attend.