



Administrator of the Year 2025 Entry Form



This award, sponsored by Curi, recognizes a medical group practice administrator affiliated with the Carolinas Medical Group Management Association. This person has exhibited exceptional leadership management proficiency and enhanced effectiveness in the delivery of health care in his/her practice and community through a recent, noteworthy achievement.

All nominated candidates will be notified of their nomination. The award recipient will receive:

- An attractive award piece,
- \$2,500 in reimbursable funds towards Carolinas MGMA, MGMA and/or ACMPE educational resources,
- Public recognition at the Spring Conference (May 14-16, 2025 in Wilmington, NC),
- Promotion through a press release to national trade and consumer media,
- Recognition within the Carolinas MGMA community and through the *E-News Blog*.

Required Documentation & Judging Requirements: Each nominee should be a Carolinas MGMA member and the nomination should be accompanied by a completed nomination form with Questions & Exhibits listed below. Judging will consist of percentages as listed below.

Carolinas MGMA Questions: 20 points

Candidate Form: 60 points

Letters of Support – 20 points

Nominate yourself or a colleague!

To nominate another administrator, please email Melissa@carolinasmgma.org. The candidate will be contacted and asked to complete the following application form for consideration.

Email Completed Nominations to: Melissa@carolinasmgma.org

Mail: Carolinas MGMA Administrator of the Year

1300 Baxter St., Suite 360

Charlotte, NC 28204

DEADLINE FOR SUBMISSION: 5PM – MARCH 21 ,2025

CarolinaS Medical Group Management Association

2025 Administrator of the Year - Nomination Form

Candidate's Name: _____

Medical Practice Name: _____

Phone: _____ Email: _____

President/Lead Physician/Owner Name & Contact Information: _____

Carolinas MGMA Questions: 20 points | Candidate Form: 60 points | Letters of Support – 20 points

1. Carolinas MGMA Questions – for the purpose of this section, please share your membership tenure and experience as an NCMGMA/SCMGMA/Carolinas MGMA member.

How long has the Nominee been a member? _____

How many conferences/local chapter events has the Nominee attended within the last two years? _____

Please list all Carolinas MGMA Board or Committee leadership positions held:

2. Candidate Form

2a. Please provide a description of how the Nominee has demonstrated a commitment to the profession.

2b. Please provide a description of the Nominee's ability to collaborate with other team members by implementing a recent, noteworthy activity or series of activities.

2c. Please provide a description of the Nominee’s noteworthy management activity or activities, including goals and outcomes.

2d. Please provide a description of the Nominee’s role in carrying out the activity.

2e. What does the Nominee contribute to the business of healthcare through education and advocacy for the healthcare community?

2f. What does the Nominee contribute to the local healthcare community?

3. Letters of Support

3a. Attach letters or send emails from physicians, superiors, colleagues (other administrators or managers) and/or staff testifying to the achievement and supporting the nomination – no more than 3 letters/emails. Please send these to Melissa@carolinasmgma.org.

3b. Attach a description of the Nominee’s professional credentials and background (CV).